



Faculty of Science
School of Psychology

Graduate Diploma in Psychology (5331)
GUIDE 2020

Updated 19 December 2019

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UNSW Sydney reserves the right to alter procedures, fees and regulations should the need arise. The university also reserves the right to discontinue or vary courses and sessions dates at any time without notice. Students should always check with the relevant school officers when planning their study.

PROGRAM AT A GLANCE

| | |
|---------------------------|---|
| Award Name: | Graduate Diploma in Psychology |
| Abbreviated Award Name: | GD Psych |
| Program Code: | 5331 |
| Program Type: | Postgraduate Coursework |
| Delivery Mode: | Online |
| Duration: | 1.7 years part-time |
| Number of Sessions/Year | 6 |
| Session Length | 6 weeks |
| Number of Course | 10 |
| 2020 Commencement: | January, March, May, June, August, October |
| Fees: | https://student.unsw.edu.au/fees-to-pay |
| School: | School of Psychology |
| APAC accreditation: | bridging program for 3-year undergraduate psychology sequence |
| Pathway after completion: | Psychology Honours then Masters/PhD programs (continue refer to APS Study Pathways Diagram) |

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IMPORTANT

This program is delivered using non-standard teaching dates and course durations to allow for a more flexible program structure. The program's key dates and some policies may be different to those applicable to students enrolled in standard UNSW programs using the standard academic calendar.

Students enrolled in the Graduate Diploma in Psychology should refer to the information on this guide book and the [program website](#). Please contact gdpsychology@unsw.edu.au for any enquiries relating to this program.

PROGRAM AIMS

Psychology is a discipline of both scientific research and applied practice. As a science, psychology is concerned with the study of behaviour and its underlying mental and neural processes.

The Graduate Diploma in Psychology aims to provide students with a solid foundation in the principles of Psychology. The program will cover the theoretical and contemporary issues in psychology, with a focus on current empirical research. Students will develop critical thinking and skills in analysis and research methods.

Students will gain an integrated and comprehensive education in the main discipline areas, including developmental, social, cognitive, biological, physiological, abnormal psychology and research methods. The program will further prepare students with the research skills and methods required for their future career in Psychology.

The Graduate Diploma in Psychology enables graduates in other disciplines to complete an APAC-accredited three-year undergraduate sequence in Psychology in 1.7 years, allowing them to progress to further accredited training in professional psychology.

Completion of the Graduate Diploma will allow students to apply for entry into psychology honours and then postgraduate masters programs.

PROGRAM STRUCTURE

This program consists of 10 core courses, each course is worth 6 Units of Credit (6 UOC). Students must complete all 10 courses (total 60 UOC) to be awarded the Graduate Diploma.

Please refer to course descriptions below for more information about each course.

Introductory Courses

[PSYC5001](#) - Introduction to Psychology 1

This course introduces the content and methods of psychology as a basic science, with an emphasis on the social bases of behaviour. The course will cover several specific topics related to the social aspects of human behaviour. Each week students will explore one of the following topics: development psychology, theories of personality, theories of emotion and motivation, cross-cultural psychology, health psychology and social influences on behaviour. In addition, training in the methods of psychological inquiry and in the critical evaluation of research is also provided.

[PSYC5002](#) - Introduction to Psychology 2

This course introduces the content and methods of psychology as a basic science, with emphasis on the biological bases of behaviour. Specific topics covered in this course include: abnormal psychology, memory and cognition, perception, animal learning, neurobiology and consciousness. The course will explore a range of the basic phenomena within an area and the neural bases of these behaviours.

[PSYC5003](#) - Data Analysis and Methods of Psychological Inquiry

This course provides students with knowledge about the characteristics of science, scientific method, experimental design and data analysis in behavioural sciences. It provides a comprehensive foundation in critical thinking, enabling students to design and execute experiments, analyse and interpret the results, scrutinise and critically evaluate published research and discriminate between evidence-based information and pseudoscience. The course progresses from a discussion of different methodological approaches and data collection techniques to descriptive statistics, foundation of hypothesis testing and the introduction of specific statistical tests.

Advanced Courses

[PSYC5004](#) - Advanced Data Analysis and Methods of Psychological Inquiry

This course is designed to extend the existing knowledge concerning experimental research designs in behavioural sciences and the statistical techniques that deal with them. It provides intermediate knowledge of conceptual, methodological and statistical skills that are likely to be encountered in the future research and professional work. Students will be taught to perform descriptive and inferential statistical analyses using a computer-based statistical package. In addition, this course enables students to effectively communicate statistical and research data results in variety of formats and contexts.

[PSYC5005](#) - Behavioural Neuroscience

This course examines the elementary processes of learning and memory and the neurobiological mechanism that underpin them. These include: learning about relations between events (Pavlovian conditioning), learning about relations between one's behaviour and events (Instrumental conditioning), and how these forms of learning control behaviours. There will be an emphasis on the current experimental and theoretical research, including the role of neural systems in supporting behaviour, the role of molecular signaling cascades and neuronal encoding in learning and memory.

[PSYC5006](#) - Psychology Across the Lifespan

This course will address topics relating to the development and interaction of biological, cognitive, emotional and social processes across the lifespan. These topics will be investigated in different stages of life including prenatal and early development, childhood, adolescence, late adulthood and senescence. The course will also address the aetiology of psychological disorders related to these life stages such as developmental disorders and dementias.

[PSYC5007](#) - The Individual, Culture and Society

This course will provide an advanced overview of topics relating to self-identity, culture and sociality. Topics will include the formation of identity, cross-cultural psychology, indigenous psychology, biological mechanisms underpinning social learning and attribution, as well as social disorders. The course will cover the principles and methodology of research into social phenomena such as affiliation, attraction, group behaviour and prejudice.

[PSYC5008](#) - Perception and Cognition

This course introduces students to those areas of psychology that are more closely concerned with “the mind”. The fundamental principles underlying human perception and cognition introduced in the course are perceptual organisation, perception of spatial layout, perceptual learning, object recognition, attention, memory storage and retrieval, problem solving and decision making. The practical program will provide an introduction to the use of psychophysical methods, experimental approaches to the study of cognitive processes, and the application of findings in society.

[PSYC5009](#) - Abnormal Psychology

This course will provide a contemporary view of issues associated with human mental health and psychopathology. It will introduce and discuss the notion of abnormality in behaviour, how a range of mental disorders are diagnosed, the prognosis and treatment in human mental disorders as well as the stigma and media coverage of mental health.

[PSYC5010](#) - Psychological Assessment, Ethics, and Professional Skills

Psychological assessment and testing are a critical component in the practice and research of psychology. This course will provide an overview of the design and implementation for a range of psychological assessments and tools. The course will allow students to critically evaluate the use of assessment tools in psychological research and practice. The course will further explore the importance of ethics in research and clinical practice. Students will have the opportunity to develop basic professional skills required for further study and practice in the field of psychology.

PROGRAM DELIVERY & REQUIREMENTS

Each course is delivered 100% online through Moodle for 6 weeks. There are 6 sessions per year.

Students may enrol in a maximum of one course per session.

Students will typically start with either PSYC5001 or PSYC5002 and will complete both PSYC5001 and PSYC5002 before continuing to PSYC5003.

The introductory courses have to be completed before proceeding to the advanced units. The advanced courses can be completed in any order that suits student’s individual pattern of study.

Students who have completed courses equivalent to PSYC5001 and PSYC5002 as a part of prior degree within 10 years prior to program commencement may apply for credit transfer.

Students who were granted credit transfer for these courses will not be required to complete these units. Credit transfer will not be granted for courses completed more than 10 years prior to program commencement, as the content of these courses has been updated based on the current research.

Students will have a maximum of 5 years to complete the program.

Although designed to be taken as part-time study which allows for full-time employment, please note that this is an intensive program of study with expected level of engagement of 18-19 hours per week.

If international students chose to undertake the program from their home country, it is their responsibility to ensure that they have stable access to the internet and are not prevented from accessing any of the online material, including library and open resources.

ENROLMENT AND PROGRESSION

Depending on when students start the program and the courses availability for the year, the School will manage students' enrolment by following the program progression plan.

Due to the non-standard calendar of the program, students will **not** be able to self-enrol into courses. The School will manually enrol students into courses before each session and this enrolment will be confirmed prior to each session on '**Enrolment Confirmation**' dates (please refer to '[5331 Key Dates](#)').

Typical annual course availability and the program progression plan can be seen from [Appendix A](#).

Students who are commencing in 2020 will be enrolled before each session according to the '2020 Program Progression Plan' ([Appendix B](#)).

Note that the progression plans are based on the assumption of full enrolment in all available sessions without any credit transfer. If students are granted credit transfer, the progression plan to completion will be adjusted accordingly and will be emailed to the students prior to commencement.

Any variation to the program progression plan should be made in consultation with, and approved by the School of Psychology.

If the student is not planning to study in all available sessions (e.g. taking breaks between sessions) or wants to vary enrolment from the progression plan, the student must consult with the Program Administrator as soon as possible by emailing gpsychology@unsw.edu.au.

Although the School manages students' enrolment until completion, students have the responsibility to ensure that they are enrolled in the right course in each session and that they are on track to complete the program.

Students are expected to comply with all of the students code of conducts as well as university rules, policies and procedures at all times.

Enrolment Confirmation Dates

Your enrolment in a course will be confirmed prior to each session on the following dates for 2020:

| GD Psych Session | Session Dates | Enrolment Confirmation |
|------------------|----------------------|------------------------|
| 1 | 10 Jan - 21 Feb 2020 | 06 Jan 2020 |
| 2 | 5 Mar - 17 Apr 2020 | 24 Feb 2020 |
| 3 | 1 May - 12 Jun 2020 | 27 Apr 2020 |
| 4 | 29 Jun - 7 Aug 2020 | 22 Jun 2020 |
| 5 | 21 Aug - 2 Oct 2020 | 17 Aug 2020 |
| 6 | 19 Oct - 27 Nov 2020 | 12 Oct 2020 |

WITHDRAWING FROM A COURSE

You can drop your enrolled course via [myUNSW](#) or by emailing gdpsychology@unsw.edu.au until the AW Deadline (inclusive). There are implications for your financial liability and academic record, depending on the timing at which you drop a course.

On or before Census Date

The Census Date is the last day to drop a course without having to pay the tuition fee and without academic penalty.

If you drop a course on or before the Census Date:

- You will **not** be financially liable for the course.
- The course will **not** appear on your transcript.
- The course will **not** be included in the calculation of your Weighted Average Mark (WAM).
- The course will **not** be included in the calculation of your academic standing.

You can drop the course via [myUNSW](#) or by emailing gdpsychology@unsw.edu.au.

After Census Date and on or before the AW Deadline

If you drop a course within this period:

- You **will** be financially liable for this course.
- The course **will** appear on your academic transcript with a grade of AW (academic withdrawal).
- The course will **not** be included in the calculation of your WAM.
- The course **will** be included in the calculation of your academic standing and academic progression, as units of credit attempted but not passed.

You can drop the course via [myUNSW](#) or by emailing gdpsychology@unsw.edu.au.

After the AW Deadline

You are not able to drop a course after the AW Deadline. You will be assigned the final mark and grade awarded to you by your Course Authority.

Drop Deadlines in 2020

| GD Psych Session | Session Dates | Census Date | AW Deadline |
|------------------|----------------------|-------------|-------------|
| 1 | 10 Jan - 21 Feb 2020 | 19 Jan 2020 | 07 Feb 2020 |
| 2 | 5 Mar - 17 Apr 2020 | 15 Mar 2020 | 28 Apr 2020 |
| 3 | 1 May - 12 Jun 2020 | 17 May 2020 | 29 May 2020 |
| 4 | 29 Jun - 7 Aug 2020 | 19 Jul 2020 | 07 Aug 2020 |
| 5 | 21 Aug - 2 Oct 2020 | 30 Aug 2020 | 11 Sep 2020 |
| 6 | 19 Oct - 27 Nov 2020 | 01 Nov 2020 | 20 Nov 2020 |

STUDENT RESPONSIBILITY

The Graduate Diploma in Psychology is an intensive program, the shortened length of teaching periods (6 weeks), means that students must be able to complete all components of the course in a timely manner. It is the responsibility of the student to ensure that they complete all of the assigned work in each weekly module, including the following; watch all lectures, attend online tutorials (either synchronously or asynchronously), complete the readings, learning activities, assessment preparation and assessment tasks.

Attendance

Students are required to attend at least 80% of tutorial classes in a course and be punctual in attendance at all tutorial classes. The tutorials for the Graduate Diploma in Psychology are all held online, using Blackboard Collaborate Ultra, available on the Moodle course page. During tutorials, tutors and students will have live discussions about the weekly materials, in a webinar format. Students are strongly encouraged to log on at the time of the tutorial in order to participate in synchronous tutorial discussion. Logging on to attend the live tutorial class will also provide students with the opportunity to ask their tutor questions about the course and assessment content.

If you are unable to attend the synchronous tutorial (live at the time of the tutorial), you will be required to log on and view the recorded tutorial and read the comments left by your fellow students. You must then post comments on the tutorial discussion board to indicate that you have participated in the tutorial in an asynchronous manner.

Attendance is monitored for tutorials. Your name will be recorded when you log on to the synchronous tutorial class OR when you view the tutorial recording and post a comment if you participated in the tutorial in an asynchronous manner. Failure to meet these specified attendance requirements may result in course failure.

Explanations for an occasional absence from a class or requests for permission to be absent from a class should be discussed with the lecturer / tutor, and where applicable, accompanied by a medical certificate.

Moodle – Online Course Content

All courses in Graduate Diploma in Psychology program are delivered online through Moodle, which can be accessed via myUNSW. Course Moodle sites are made accessible to students on **Enrolment Confirmation** date with contents become available from the first day of the session. Check with your Course Coordinator if your course is not listed on Moodle once the session has commenced.

Please note that the Graduate Diploma in Psychology does not follow standard teaching periods, so please refer to [‘5331 Key Dates’](#) that is available from the [program website](#).

ASSESSMENTS

The Graduate diploma will require students to complete a wide range of assessment types, these assessment types are linked to accreditation and therefore, students must be able to satisfactorily complete all of the following assessment types in a timely manner. The general assessment types required for completion of the Graduate Diploma in Psychology are listed below, more specific information about each assessment type can be found in the course outline.

Students are expected to complete all assessment tasks for a course except for those specifically identified as optional. Failure to submit compulsory assessment will result in automatic failure of the course.

For each course, check the Course Outline and make sure you are clear about what assessment tasks are required and when the deadline is for each.

(i) Individual Written Assignments

Submission

Students are required to submit an electronic copy of their assignment to the School via the course Moodle site. In most cases, the electronic version of the assignment should be submitted through the Turnitin link on Moodle for plagiarism checking. Check your Course Outline for instruction regarding online submission.

The School takes no responsibility for assignments submitted in ways other than specified above.

Late Penalty

Failure to meet the submission deadline (“the initial deadline”) will attract a penalty. For an assignment submitted late without an acceptable reason but within 10 working days of the initial deadline, 5% of the maximum possible mark for that assignment will be deducted for each day (including weekend days) it is overdue.

For example, if an assignment is worth 100 points, you will automatically lose five points ($100 \times 0.05 = 5$) for each day it is late. If you submit this assignment three days after the initial deadline, a penalty of fifteen points will be deducted from your mark.

In determining whether or not an assignment is overdue, the date it was submitted online via Moodle will be used.

Assignments submitted late may not receive detailed feedback from markers.

Under no circumstances will an extension be given for longer than 10 working days after the initial deadline. Failure to submit an assignment within 10 working days of the initial deadline will result in a mark of 0 for the assignment, see “Special Consideration” below.

Request to Waive Late Penalty

Students are required to apply for Special Consideration through UNSW Student Central. See “Special Consideration” below for details.

If you are a student registered with UNSW Disability Services, and your Disability Services Letter of Support authorises extensions for assignment submission, you do not need to apply for Special

Consideration through UNSW Student Central irrespective of the weight of the assignment. ***Instead, you are required to email the Course Coordinator at least one week prior to the assessment deadline to request an extension***—unless the Letter of Support specifically stipulates that you are not required to do so. The period of extension cannot be longer than 10 working days after the initial deadline. If you do not comply with the responsibilities indicated in your Letter of Support, you will not be granted any adjustments.

If your Letter of Support does not include an authorisation for late submission, you are subject to the same rules that apply to all other students. See “Special Consideration” below.

(ii) Group Work

No extensions will be granted for group work.

(iii) Oral Presentations

Students will be required to complete oral presentations. This will take the form of both live online presentations to the class and uploading videos of your oral presentation for your tutor/class to view.

(iv) Peer Review

No extensions will be granted for peer review.

(v) Exams and Secured Quizzes

It is students’ responsibility to check the Course Outline for the dates of, and make themselves available for, these exams and secured quizzes. Please note, if you are completing the Graduate Diploma in Psychology overseas, remember that the exams and other assessment deadlines refer to Australian Eastern Standard Time or Australian Eastern Daylight Time. It is the students’ responsibility to ensure that they logon and complete the exam during the Australian Eastern Time listed in the course outline.

If you miss one of these exams due to unexpected short-term illness, misadventure, or other circumstances beyond your control and wish to sit a supplementary exam, you are required to apply for Special Consideration through UNSW Student Central. Please note that technical issues with your computer or internet connection will not be considered as grounds for misadventure. It is your responsibility to ensure that you have a functional computer and secure and stable internet connection. ***Students registered with Disability Services are no exception.*** See “Supplementary Exams” and “Special Consideration” below for details.

Supplementary Exams

A supplementary exam may be given to students who are absent from the initial exam due to unexpected short-term illness, misadventure, or circumstances beyond their control and successfully apply for Special Consideration.

A supplementary exam opportunity for each course will be offered only once. Supplementary exams will be conducted at a time specified by the Course Coordinator.

Students who are granted a supplementary exam will be notified through their student email address only.

Students granted a supplementary exam can expect the exam to be of the same degree of difficulty as the original. Supplementary exam materials may be in a different format from the original (e.g. short answer instead of multiple choice questions, or an oral exam instead of written exam). In addition, the

original and supplementary exam materials may also differ in the specific content, although, overall, both will be sampled from the same relevant course material.

Special Consideration

If you find that unexpected short-term illness, misadventure, or other circumstances beyond your control may prevent you from completing a course requirement or attending classes, or may significantly affect your performance in assessable work, you can apply for Special Consideration.

Students enrolled in a School of Psychology course should make a Special Consideration application regarding an assessment task **regardless of the weighting** given to this assessment task. Note that applications for Special Consideration will not be considered unless there is evidence of these circumstances lasting for more than three consecutive days or a total of five days or more within the teaching period.

An application for Special Consideration together with supporting documentation must be submitted via Online Services in [myUNSW](#). Log into [myUNSW](#) and go to *My Student Profile tab > My Student Services > Online Services > Special Consideration*. You must submit the supporting documentation at the time of the application. Failure to do so will result in your application being rejected.

UNSW operates under a Fit to Sit/Submit rule for all assessments. If a student wishes to submit an application for special consideration for an exam or assessment, the application must be submitted **prior to the** start of the exam or before an assessment is submitted. If a student sits the exam/submits an assignment, they are declaring themselves well enough to do so.

If your application is on the grounds of unexpected short-term illness, the original documents should include a Professional Authority form which has been completed by a medical practitioner. For further information and to download the Professional Authority form, go to:

<https://student.unsw.edu.au/sites/all/files/uploads/group47/forms/ProfessionalAuthority.pdf>

NB: Due to the intensive nature of the Graduate Diploma, it would be unreasonable to expect students that suffer misadventure/illness or other personal issues that lead to them missing more than two weeks of the program, to complete the course. Given the intensive nature of the course, students in this position would have missed over 30% of the course content and it would be unreasonable to expect students to be able to satisfactorily complete the course under these circumstances. In this situation, students will be required to apply for special consideration in order to withdraw from the course and apply for Fee Remission. If the student has the appropriate documentation, the program authority will determine whether the student is eligible to withdraw from the course without academic or financial penalty. Students will be permitted to apply for Fee Remission once for each course and will be allowed to enrol in the following intake of this course without penalty.

NB: Please be aware that all courses are not offered in every intake, you should check how withdrawal from the course may affect your program progression. This is of particular importance if you withdraw from PSYC5001 - PSYC5003 as these courses are pre-requisites for the advanced courses PSYC5004 - PSYC5010. Students will be required to complete PSYC5001 - PSYC5003 before they can progress to the advanced courses.

FINAL MARKS FOR A COURSE

Final marks for a course are calculated from the summation of component marks for a course (with weightings indicated in the Course Outline).

REVIEW OF RESULTS

A review of a Final Mark for a course may take one of two forms:

1. Checking of marks – an administrative check that all marks have been included in the final composite mark;
2. Re-assessment – an academic re-assessment of a piece of work.

Students may apply to have a piece of work re-marked, but must first discuss their performance with the Course Coordinator.

If students still have reasons to believe that the mark they have received does not reflect their performance, they may apply for re-assessment. Students are required to give reasons to justify their request. Where insufficient reasons are given, the School may decline to take action. Please note that if you request a re-assessment of your result, this will include a check of the addition of marks.

In either case the review may result in the mark going up or down.

The application form must be submitted no later than five working days after the return of the piece of work or from the date of issue of the Notification of Results of Assessment, whichever is earlier. All marked work returned to students must be kept in case it is needed for re-marking.

See <https://student.unsw.edu.au/results> for further information.

COURSE EVALUATION AND DEVELOPMENT

Courses are periodically reviewed and students' feedback is used to improve them. Feedback is gathered using various means, including UNSW's myExperience survey.

STUDENT CODE OF CONDUCT

The University is committed to the pursuit of excellence in learning, teaching and research, and to community engagement. The Student Code sets out the University's expectations of students with respect to their academic and personal conduct and outlines the University's responsibilities to students.

Students are expected to familiarise themselves with the Student Code Policy, which incorporates the Student Code, and the Student Misconduct Procedures. They are available at:

<https://student.unsw.edu.au/conduct>

PLAGIARISM: ESSENTIAL INFORMATION FOR AVOIDING PLAGIARISM

What is plagiarism?

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

UNSW groups plagiarism into the following categories:

- **Copying:** Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment, without appropriate acknowledgement.
- **Inappropriate paraphrasing:** Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- **Collusion:** Presenting work as independent work when it has been produced in whole or part in collusion with other people. Collusion includes students providing their work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task and passing it off as your own, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work. This should not be confused with academic collaboration.
- **Inappropriate citation:** Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- **Self-plagiarism:** "Self-plagiarism" occurs where an author republishes their own previously written work and presents it as new findings without referencing the earlier work, either in its entirety or partially. Self-plagiarism is also referred to as "recycling", "duplication", or "multiple submissions of research findings" without disclosure. In the student context, self-plagiarism includes re-using parts of, or all of, a body of work that has already been submitted for assessment without proper citation.

Where can I find out more information?

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism. The first place you can look is the section about referencing and plagiarism in each Course Outline, as this will also include information specific to the discipline the course is from. There are also other sources of assistance at UNSW:

How can the Learning Centre help me?

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website: <http://www.lc.unsw.edu.au/academic-integrity-plagiarism>.

How can ELISE help me?

ELISE (Enabling Library & Information Skills for Everyone) is an online tutorial to help you understand how to find and use information for your assignments or research. It will help you to search databases, how to identify good quality information and how to write assignments. It will also help you understand plagiarism and how to avoid it. All undergraduate students are required to review the ELISE tutorial in their first term and complete the quiz, but any student can review it to improve their knowledge: <http://subjectguides.library.unsw.edu.au/elise>

What is Turnitin?

Turnitin is a checking database which reviews your work and compares it to an international collection of books, journals, Internet pages and other students' assignments. The database checks referencing and whether you have copied something from another student, resource, or off the Internet. Oftentimes, students are asked to submit an electronic version of their work into Turnitin, but academics can also use it to check a student's work when it is being marked. You can find out more about Turnitin here: <https://teaching.unsw.edu.au/turnitin>

What if plagiarism is found in my work?

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (such as plagiarism in an honours thesis) can result in suspension from the University.

Important Notes on File-sharing Websites

There are some file-sharing websites around that specialise in buying and selling academic work to and from university students. Examples of such websites include but are not limited to:

- Course Hero;
- Nexus Notes;
- StudyMode; and
- Thinkswap.

You should be aware that you would be committing plagiarism if you download a piece of work from these websites and present it as your own either wholly or partially.

If you upload your original work to these websites, and if another student downloads and presents it as their own either wholly or partially, you might be found guilty of collusion—even years after graduation.

Your work may be posted by others unbeknownst to you. The surest way to avoid putting yourself at risk is to take care to not share your work with another student. If you stumble across your work online, the School of Psychology recommends you take action to have it removed at the earliest opportunity.

These file-sharing websites may also accept purchased course materials, such as copies of lecture slides and tutorial handouts. By law, the copyright on course materials, developed by UNSW staff in the course of their employment, belongs to UNSW. It constitutes copyright infringement, if not plagiarism, to trade these materials.

STUDENT COMPLAINTS AND GRIEVANCES

The School is committed to the University policy of “providing a fulfilling and rewarding learning and research experience that enables students to achieve their full academic potential” and will seriously listen to complaints and resolve them quickly if possible. The resolution procedures ensure that students are able to air legitimate complaints, knowing that they “will not suffer detriment or disadvantage as a direct result of making a complaint.”

If students have a grievance they should first attempt to resolve it with the staff member concerned. If that fails, the next step is to take the matter to the course or program director within a reasonable period of time. Beyond this, the next step is to take the matter to the School Grievance Officer (see “School Contacts” above) and then to the Head of School.

If the matter is still not resolved, then you can seek advice about your options from the Student Conduct and Integrity Unit (Phone: 9385 8515; Email: studentcomplaints@unsw.edu.au).

The full University complaint policy can be found on: <https://student.unsw.edu.au/complaints>

DISABILITY SERVICES

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the Course Coordinator prior to or at the commencement of the course, or with the Disability Advisors in Disability Services (9385 4734). Information for students with disabilities is available at: <https://student.unsw.edu.au/disability>

Issues to be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.

APPENDICES

Appendix A

Typical Annual Courses Availability & Program Progression Plan Based on Entry Point (From July 2019)

Typical Annual Courses Offerings

Since the program launch in March 2019, the UNSW School of Psychology has been adding courses availability gradually towards the following courses offering pattern (full courses offering is expected to start from mid-2021).

| GD Psych Session Course | 1 | 2 | 3 | 4 | 5 | 6 |
|----------------------------|---|---|---|---|---|---|
| PSYC5001 | X | | X | | X | |
| PSYC5002 | | X | | X | | X |
| PSYC5003 | X | X | X | X | X | X |
| PSYC5004 | X | X | X | X | X | X |
| PSYC5005 | X | X | X | X | X | X |
| PSYC5006 | X | X | X | X | X | X |
| PSYC5007 | X | X | X | X | X | X |
| PSYC5008 | X | X | X | X | X | X |
| PSYC5009 | X | X | X | X | X | X |
| PSYC5010 | X | X | X | X | X | X |

Progression Rules

- Students will start with either PSYC5001 or PSYC5002 and will complete both PSYC5001 and PSYC5002 before continuing to PSYC5003.
- The introductory courses (PSYC5001, PSYC5002 and PSYC5003) have to be completed before proceeding to the advanced units.
- The advanced courses can be completed in any order that suits student's individual pattern of study.
- It is highly recommended to complete PSYC5010 as the final course.
- Students who have completed courses equivalent to PSYC5001 and PSYC5002 as a part of prior degree within 10 years prior to program commencement may apply for Recognition of Prior Learning (RPL) in the online application. Recognition of Prior Learning (RPL) is also known as 'credit transfer' or 'advanced standing'.
- Maximum enrolment in one course per GD Psych session.
- Maximum time to complete the program is 5 years.
- Depending on when students start the program and the course offerings for the year, the School will manage students' enrolment by following the program progression plan as described below.
- The progression plans are based on the assumption of full enrolment in all available sessions without any credit transfer.
- Any variation to the program progression plan should be made in consultation with, and approved by the School of Psychology.

Typical Program Progression Plan Based on Entry Point *(From 2020 onwards)*

Entry Point: GD Psych Session 1

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 1st Year | PSYC5001 | PSYC5002 | PSYC5003 | PSYC5004 | PSYC5005 | PSYC5006 |
| 2nd Year | PSYC5007 | PSYC5008 | PSYC5009 | PSYC5010 | | |

Entry Point: GD Psych Session 2

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 1st Year | | PSYC5002 | PSYC5001 | PSYC5003 | PSYC5004 | PSYC5005 |
| 2nd Year | PSYC5006 | PSYC5007 | PSYC5008 | PSYC5009 | PSYC5010 | |

Entry Point: GD Psych Session 3

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 1st Year | | | PSYC5001 | PSYC5002 | PSYC5003 | PSYC5004 |
| 2nd Year | PSYC5005 | PSYC5006 | PSYC5007 | PSYC5008 | PSYC5009 | PSYC5010 |

Entry Point: GD Psych Session 4

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 1st Year | | | | PSYC5002 | PSYC5001 | PSYC5003 |
| 2nd Year | PSYC5004 | PSYC5005 | PSYC5006 | PSYC5007 | PSYC5008 | PSYC5009 |
| 3rd Year | PSYC5010 | | | | | |

Entry Point: GD Psych Session 5

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 1st Year | | | | | PSYC5001 | PSYC5002 |
| 2nd Year | PSYC5003 | PSYC5004 | PSYC5005 | PSYC5006 | PSYC5007 | PSYC5008 |
| 3rd Year | PSYC5009 | PSYC5010 | | | | |

Entry Point: GD Psych Session 6

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 1st Year | | | | | | PSYC5002 |
| 2nd Year | PSYC5001 | PSYC5003 | PSYC5004 | PSYC5005 | PSYC5006 | PSYC5007 |
| 3rd Year | PSYC5008 | PSYC5009 | PSYC5010 | | | |

Appendix B

2020 Courses Availability & Program Progression Plan for 2020 Commencing Students

Courses Availability in 2020

| GD Psych Session | Session Dates | 2020 Courses Offerings |
|-------------------------|----------------------|--|
| 1 | 10 Jan - 21 Feb 2020 | PSYC5001, PSYC5003, PSYC5007 |
| 2 | 5 Mar - 17 Apr 2020 | PSYC5002, PSYC5003, PSYC5005, PSYC5008 |
| 3 | 1 May - 12 Jun 2020 | PSYC5001, PSYC5003, PSYC5005, PSYC5006, PSYC5009 |
| 4 | 29 Jun - 7 Aug 2020 | PSYC5002, PSYC5003, PSYC5004, PSYC5006, PSYC5007 |
| 5 | 21 Aug - 2 Oct 2020 | PSYC5001, PSYC5003, PSYC5004, PSYC5005, PSYC5007, PSYC5008, PSYC5010 |
| 6 | 19 Oct - 27 Nov 2020 | PSYC5002, PSYC5003, PSYC5004, PSYC5005, PSYC5006, PSYC5008, PSYC5009, PSYC5010 |

Program Progression Plan for 2020 Commencing Students

Entry Point: GD Psych Session 1, 2020

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 2020 | PSYC5001 | PSYC5002 | PSYC5003 | PSYC5004 | PSYC5005 | PSYC5006 |
| 2021 | PSYC5007 | PSYC5008 | PSYC5009 | PSYC5010 | | |

Entry Point: GD Psych Session 2, 2020

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 2020 | | PSYC5002 | PSYC5001 | PSYC5003 | PSYC5004 | PSYC5005 |
| 2021 | PSYC5006 | PSYC5007 | PSYC5008 | PSYC5009 | PSYC5010 | |

Entry Point: GD Psych Session 3, 2020

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 2020 | | | PSYC5001 | PSYC5002 | PSYC5003 | PSYC5004 |
| 2021 | PSYC5005 | PSYC5006 | PSYC5007 | PSYC5008 | PSYC5009 | PSYC5010 |

Entry Point: GD Psych Session 4, 2020

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 2020 | | | | PSYC5002 | PSYC5001 | PSYC5003 |
| 2021 | PSYC5004 | PSYC5005 | PSYC5006 | PSYC5007 | PSYC5008 | PSYC5009 |
| 2022 | PSYC5010 | | | | | |

Entry Point: GD Psych Session 5, 2020

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 2020 | | | | | PSYC5001 | PSYC5002 |
| 2021 | PSYC5003 | PSYC5004 | PSYC5005 | PSYC5006 | PSYC5007 | PSYC5008 |
| 2022 | PSYC5009 | PSYC5010 | | | | |

Entry Point: GD Psych Session 6, 2020

| GD Psych Session \ Year | 1 | 2 | 3 | 4 | 5 | 6 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| 2020 | | | | | | PSYC5002 |
| 2021 | PSYC5001 | PSYC5003 | PSYC5004 | PSYC5005 | PSYC5006 | PSYC5007 |
| 2022 | PSYC5008 | PSYC5009 | PSYC5010 | | | |